

## HIGHCLERE PARISH COUNCIL

### Minutes of the Highclere Parish Council Meeting held remotely, via Zoom.app

Tuesday 07 July 2020 at 7.30pm

**Members Present:** Cllr Norton (Chairman), Cllr Jenkins, Cllr York, Cllr Stoker, Cllr Smith, Cllr Easton

**In attendance:** Clerk: Amy White, Cllr Falconer (from 19:45)

The Chairman, Brad Norton welcomed everyone to the virtual meeting.

**1. Apologies for Absence**

**35/20** No apologies from Cllrs Thacker and Izett.

**2. Declarations of Interest**

**36/20** None.

**3. To confirm accuracy and sign the Minutes of the Council Meeting 09 June 2020.**

**37/20** It was unanimously resolved that the Minutes be accepted as an accurate record. They were digitally signed by the Chairman, Cllr Norton after the meeting.

**4. Matters Arising from 09 June 2020**

**38/20**

Item No.	Action	Owner
<b>183/19</b>	Clerk to clarify some of the proposed ideas with Kevin Hyde and report back to HPC. Actioned. <b>Actioned but on hold due to Covid-19</b>	<b>Clerk</b>
<b>187/19</b>	Clerk to send SID update to Highclere Society Newsletter. Clerk and Cllr Easton to resolve SID reliability issue. <b>Not actioned due to Covid-19</b>	<b>Clerk Clerk/Cllr Easton</b>
<b>207/19</b>	Cllr Easton to clarify Speedwatch signage request from Brian Harling before any decision can be made. <b>Actioned but on hold to discuss next meeting.</b>	<b>Cllr Easton</b>
<b>23/20</b>	Cllr York to meet with Mr Pope to look at the trees on footpath 733 and decide whether they will need tree surgeons to quote for work. <b>Actioned- Cllrs Norton and York met Stuart from Greentips, who will quote for work.</b>	<b>Cllr York</b>
<b>29/20</b>	Clerk to send AGAR form to external auditors. <b>Actioned</b>	<b>Clerk</b>
<b>31/20</b>	Clerk to advertise the councillor vacancy on Facebook and the Highclere Society Newsletter. <b>Actioned but will be ongoing.</b>	<b>Clerk</b>
<b>32/20</b>	Clerk to update statutory documents on the website. <b>Not actioned</b>	<b>Clerk</b>
<b>33/20</b>	Clerk to report campervan in layby to PCSO. <b>Actioned.</b>	<b>Clerk</b>

**5. Public Participation**

**39/20** No members of the public were virtually present.

**6. Report from Cllr Graham Falconer**

**40/20** Cllr Falconer reported that Kit Malthouse MP and Cllr Ken Rhatigan of BDBC have got involved in the discussion on the Newbury Waste Recycling Centre.

Bin collections are still under review, with the aim to revert to weekly collections at some point.

**7. Newbury Waste Recycling Centre**

**41/20** Cllr Norton has been in communication with EWPC to coordinate a joint response from PCs affected by the loss of use of NWRC. Cllr Norton has submitted an FOI request to HCC to ask:

*“how much council tax is received by HCC, in total, from residents in North West Hampshire (particularly Highclere and East Woodhay wards) on an annual basis for the period of 2015 to 2020 inclusive. Please can you also inform me how much money HCC has spent on these same wards over the same period.”*

**42/20** The Chairs of Ashmansworth, Newtown, Burghclere, EWPC and Highclere PCs are meeting on Monday 13<sup>th</sup> July to come up with a combined correspondence to send to HCC. Cllr Falconer is liaising with Cllrs Izett and Sanders to think of alternative solutions to the loss of use of the nearest Recycling centre in North Hants. Highclere PC is very keen to make its point of view known and would like to be kept informed of developments.

**Actions:**

- Cllr Norton to meet with local chairs Monday 13<sup>th</sup> July 18:30 to discuss HPC position.
- Cllr Falconer to ask whether Kit Malthouse or Ken Ratighan can join the online meeting.
- Cllr Smith to speak to a BBC contact to see if issue can be publicised locally.
- Clerk to send EWPC position statement to PC to view.
- Clerk to put statement on Facebook about working collaboratively with PCs on the HWRC issue.

**8. Roads and Transport**

**43/20:** No update this month. Cllr Easton to update PC next month on signage ideas.

The SID is broken again, potentially fire damage due to being very close to the van that caught fire on the A343 near the Penwood crossroads.

**Action:** Clerk to send SID off for repair.

**9. Environment**

**44/20 Footpaths: Fallen tree on footpath 733 update:** There are a few trees that have fallen along footpath 733 and are potentially dangerous. Cllrs Norton and York have met with Greentips Tree Surgeons to obtain a quote for cutting and safe removal of the trees. Once the quote is received HPC will ascertain who is responsible for the work.

**45/20 Lengthsman:** HPC has 7.5 hours for August.

**Action:** All Cllrs to send Cllr Jenkins lengthsman tasks for Cllr Jenkins to collate and send to the Clerk for action.

## 10. Recent planning applications

**46/20: T/00215/20/TPO 1 Byeways** (Feedback date 07/07/20): **No Comment**

**47/20: 20/01418/PIP Land At Griffons Court** (Feedback date 24/06/20): **Objection:** There has been no consultation with neighbours to this point and because of current Covid circumstances and private access to the land it is difficult to form an accurate view as a Parish Council. The history of this land suggests a previous application was granted for a further two properties on the site - this option has lapsed. Three houses would appear excessive and intrusive to immediate neighbours. There is also a potential dispute about the legal boundaries for the development. Added to that, extensive tree clearance in an AONB, access issues, the lack of demand for housing in Highclere, the current Local Plan and the neighbours' comments, this would appear to be an unnecessary development

**48/20: Land at Thorngrove School:** Cllr Norton has contacted the Principal of Thorngrove School after a concern over building works was raised by a Parishioner. HPC has been assured that just the car park area is being levelled for better, safer access.

**49/20: 19/02872/PIP Pirates Cottage** Cllr York has been to visit a Parishioner concerned about the current PIP, adjacent to 20/01418/PIP Land At Griffons Court. It has been agreed that there is nothing that can be done until a formal application comes in. Cllr Jenkins will, however, write to Frank Wright at BDBC re concern about the trees in between the land of both applications.

## 11. Financial Matters

### 50/20 Accounts for Payment:

The Clerk presented the following items for payment via email to all councillors:

#### Accounts for Payment 08/07/2020

Date incurred	Expenditure	Purpose	Ex VAT	VAT	Total	
			£	£	£	Online/ Cheque/DD
08/07/2020	HMRC PAYE	Clerk Tax & NI			142.45	online
27/07/20	Litter Warden Salary	July Salary			540.64	online
08/07/20	Litter Warden Expenses	Travel expenses for June	13.95		13.95	online
27/06/20	Clerk's Salary	July Salary			725.31	online
27/06/20	Premier Grounds	SID Move	30.00	6.00	36.00	online
09/06/20	Clerk's Expenses	IONOS Mail Storage and Land Registry searches	12.00	0.60	12.60	online

**Total: 1470.95**

### Bank statements

**Community Current Account 29/05/20: £3161.44**

**12. Correspondence received**

**51/20:** HPC has received correspondence from a parishioner keen to make HPC aware of the discussion of speeding issues from the NextDoor app. Cllr Norton has replied to the Parishioner explaining the actions HPC is making and inviting to come to a meeting to discuss any further issues.

The meeting finished at 8:50pm.

**52/20 Date of the next Council Meeting: 09 September 2020**

Signed \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

### **Actions from Meeting 09/06/20:**

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	<ul style="list-style-type: none"> <li>• Cllr Norton to meet with local chairs Monday 13<sup>th</sup> July 18:30 to discuss HPC position.</li> <li>• Cllr Falconer to ask whether Kit Malthouse or Ken Ratighan can join the online meeting.</li> <li>• Cllr Smith to peak to a BBC contact to see if issue can be publicised locally.</li> <li>• Clerk to send EWPC position statement to PC to view.</li> <li>• Clerk to put statement on Facebook about working collaboratively with PCs to sort issue.</li> </ul>	<b>Cllr Norton</b>  <b>Cllr Falconer</b> <b>Cllr Smith</b>  <b>Clerk</b> <b>Clerk</b>
<b>42/20</b>	Clerk to send SID off for repair.	<b>Clerk</b>
<b>43/20</b>	All Cllrs to send Cllr Jenkins lengthsman tasks for Cllr Jenkins to collate and send to the Clerk for action.	<b>All Cllrs</b>