



**Councillors are summoned to attend a meeting of  
HIGHCLERE PARISH COUNCIL  
08 April 2025 @7:30pm, Westridge Studio**

**AGENDA**

- 1. Apologies for Absence**  
*To be sent in advance to the Clerk*
- 2. Declarations of Interest**  
*To be sent in advance to the Clerk*
- 3. To agree Minutes of Meeting held 11 March 2025**  
*Available on [www.highclerepc.uk](http://www.highclerepc.uk)*
- 4. Update on actions arising from Meeting held 11 March 2025**  
*As given at end of agenda*
- 5. Co-option of councillor**  
*David Garland to be formally co-opted to the council*
- 6. Public participation**  
*As per Standing Orders*
- 7. Reports from Borough & County Councillors**  
*If in attendance*
- 8. Planning**  
*To confirm Council response to:*
  - 25/00644/ROC Bears Cottage Tubbs Lane Highclere (Response sent: No comment)
  - 25/00464/HSE Woodlands 1 Burfield Highclere (Response sent: No comment)
  - 25/00733/FUL Land To The South Of Hillside Andover Road Highclere- deadline 17 April
- 9. Action Plan**  
*New standing item; to be updated when actions complete*
- 10. Lengthsman tasks**  
*Lengthsman due 15 April, 6 hours*
- 11. Neighbourhood Plan**  
*Update from Colin Wall following SEA meeting*
- 12. To discuss and decide on grant application received from Highclere Village Hall**  
*Request for £4000 for refurbishment work including electrical and painting/decorating*
- 13. Financial Matters:**  
*Accounts for payment: Circulated in advance by the Clerk*
- 14. Annual Parish Meeting/Annual Meeting**  
*Update on attendees for meeting*
- 15. Items to carry forward to next meeting**

Signed by Clerk: Amy White

Date: 03 April 2025

Email [parish.clerk@highclerepc.uk](mailto:parish.clerk@highclerepc.uk) [www.highclerepc.uk](http://www.highclerepc.uk)

*At the discretion of the Chairman the order of items on the Agenda may be altered. The Meeting may also be adjourned if a parishioner observer, by show of hand or by prior arrangement indicates a desire to address the meeting on an Agenda item.*

**Actions from 11 March Meeting**

Number	Action	Person
120/24	Clerk to send Cllr Falconer's Register of Interests form to BDBC. <b>Actioned</b>	Clerk
122/24	Cllr Izett to ask Bewley homes for more information on planned start and timescales, and to join the APM in May. <b>Actioned</b>	Cllr Izett
123/24	Clerk to add Action Plan to website. <b>Actioned</b>	Clerk
127/24	Clerk to ask Cllr Izett and Cllr Carr to join the APM to help explain the devolution/unitary process. <b>Actioned</b>	Clerk