

HIGHCLERE PARISH COUNCIL

Minutes of the Highclere Parish Council Meeting, Highclere Village Hall

Tuesday 10 March 2020 at 7.30pm

Members Present: Cllr Norton (Chairman), Cllr Jenkins, Cllr York, Cllr Stoker, Cllr Smith, Cllr Easton

In attendance: Clerk: Amy White, Cllr Izett

The Chairman, Brad Norton welcomed everyone to the meeting.

1. Apologies for Absence

178/19 Cllr Falconer sent his apologies. Cllr Nicolls sent her apologies.
Cllr Thacker sent his apologies.

2. Declarations of Interest

179/19 Cllr Smith declared an interest in the Meadowview planning application.

3. To confirm accuracy and sign the Minutes of the Council Meeting 11 February 2020.

180/19 It was unanimously resolved that the Minutes be accepted as an accurate record. They were signed by the Chairman, Cllr Norton.

4. To Progress Resolutions from 11 February 2020

181/19

Item No.	Action	Owner
59/19	Parish Council Casual Vacancy. Cllr. York to discuss at the NPSG meeting. <i>It was decided to remove this action and instead advertise the post locally.</i>	Cllr York
166/19	Clerk to draft letter to Old Honeyway and neighbouring house to request footpath is maintained. Pending: waiting for better weather	Clerk
172/19	Clerk to purchase new SID battery: Actioned Clerk to add pothole reporting info to Facebook and website: Actioned	Clerk Clerk
173/19	Clerk to chase an update on the design stage with Kevin Hyde of HCC. Actioned	Clerk

5. Public Participation

182/19 No members of the public were present.

183/19 Kevin Hyde, HCC on speed reduction initiatives

Kevin Hyde sent information to the Clerk before the meeting, which was sent out to all councillors. Four key areas along the A343 of signposting improvement were identified. The Councillors discussed the options (attached as an appendix) and the Clerk was asked to contact Kevin Hyde for clarification and costs associated.

Action: Clerk to clarify some of the proposed ideas with Kevin Hyde and report back to HPC.

6. Reports from Borough & County Councillors

This was a change to the publicised agenda due to the nature of the conversation about road safety improvements in item 6.

184/19 Cllr Izett reported on his meeting with an independent travel consultant discussing the Penwood crossroads. There is scope for improvement of the traffic flow to make it safer; however the cost implications would be huge- approximately £750,000.

185/19 BDBC update: Cllr Izett reported a £5 increase in BDBC council tax for 20/21 for a Band D property. There will be no cuts to core services and two more community patrol officers are being funded. Regarding planning, new areas of supply for housing are being identified across the borough. Cllr Izett reminded HPC of the importance of keeping on with the Neighbourhood Plan to help protect areas from development.

186/19 Cllr Izett also reported on communication he has had with a Parishioner keen to improve the look of the roundabout at Wash Water; BDBC is able to license promotional opportunities on the island; he will wait to hear from the Parishioner who has asked local businesses whether they would be interested to advertise there.

7. Roads and Transport

187/19 Cllr Easton has manipulated the data received from the SID to show the speeding along the A343. There is still an issue with the reliability of the SID and its data. A new battery has been ordered and the Clerk will work with Cllr Easton to work out the issue and get it resolved. It was agreed not to use the site on the Woolton Hill road for the SID any more and to concentrate on collecting data along the A343 and Foxs Lane. The Clerk will send information on the SID data to the Highclere Society Newsletter for publication.

Action: Clerk to send SID update to Highclere Society Newsletter.

Clerk and Cllr Easton to resolve SID reliability issue.

188/19 Cllr Easton has received an email update from Brian Harling of Community Speedwatch; the team have been out collecting data with the recently mended handheld SID; more data will follow.

8. Environment

189/19 Footpaths, stiles and swing gates- nothing to report.

190/10 Lengthsman: Premier Grounds have been around the Parish and cleaned the road signs.

191/19 The Council discussed the state of the roads during heavy rains. An email from Cllr Cox, Chair of Ashmansworth PC has been copied to the Clerk complaining of flooding on the A343 by Highclere Street. It was agreed to ask BDBC to clear the drains along the A343 in Highclere village.

Action: Clerk to ask BDBC to clear drains along A343 in Highclere village.

192/19 Litter: The Litter Warden has contacted the Clerk to report an accident blackspot on the 343 coming North into Highclere, by Highclere St. There has been a recent accident involving a van. The Council is taking this into consideration with the Community Funded Initiative.

9. Planning including planning applications

Application Ref	Date Received	Location	Deadline for Comment
20/00370/OUT	17/02/20	Land at Westridge	11/03/20
Comments: 1. Consideration by Highways must be given regarding the amount of additional traffic (14 car spaces which are unlikely to be adequate due to the lack of infrastructure in the parish) generated by the development and its entry and exit to the A343 from a very dangerous junction, where there is poor visibility from the south. 2. There is provision for a foul water pumping system which would indicate that drainage from the site is inadequate. This is unsatisfactory and a potential health hazard; it is unclear who would be responsible for maintaining this. 3. 7 Rutherford Close appears to be overlooked 4. The provision of a pond would require maintenance, seems to be superfluous and would only provide a hazard to children.			
20/00363/HSE	14/02/20	4 Burfield, Highclere	06/03/20
No comment			
20/00280/HSE	20/02/20	Woodcutters, Foxs Lane	12/03/20
No Comment			
20/00438/HSE	28/02/20	Meadowview, Tubbs Lane	20/03/20
No Objection			
20/00320/HSE	06/03/20	White Oak, Highclere Park	27/03/20
No comment			

10. Neighbourhood Plan

194/19 Colin Wall has provided an update of the recent NP work, attached as an appendix.

Financial Matters

195/19 Accounts for Payment:

The Clerk presented the following items for payment:

Date incurred	Expenditure	Purpose	Ex VAT	VAT	Total
			£	£	£
11/03/2020	HMRC PAYE	Clerk Tax & NI			145.51
11/02/20	Litter Warden	February Fuel Allowance			13.95
11/03/20	Litter Warden Salary	March Salary			509.02
11/03/20	Clerk's Salary	March Salary			742.05

11/03/20	Clerk Expenses	Radarlux battery (SID), flowers, Ionos storage, ICO Registration Fee			186.79
11/03/20	Premier Grounds	SID placement	90.00	18.00	108.00
12/02/20	Profile Print & Copy	Neighbourhood Plan printing	119.00		119.00
11/03/20	Jim Stokes expenses	Neighbourhood Plan			90.03
11/03/20	Martin Osgood expenses	Neighbourhood Plan			18.47
11/03/20	Brad Norton expenses	Xmas drinks			41.20
Total:					1974.02

Bank statements

Community Current Account as at 28/02/20 - £1401.00

Business Savings Account as at 28/02/20 - £39038.44

196/19 The Clerk presented a financial summary for the end of 19/20 financial year, attached as an appendix.

11. Defibrillator at Westridge Studio

197/19 The defibrillator has been placed on the outside wall of the Studio and the Clerk has sent off information for the device to be registered with South Central Ambulance Service.

12. Correspondence received

198/19 The Council has received an email from a Parishioner concerned about the Hillside Farm development on the Andover Road and the effluent run off.

199/19 Date of the next Council Meeting: TBC due to uncertainty regarding Covid-19.

The meeting closed at 9:30 pm.

Signed _____ Position _____ Date _____

Actions from Meeting 10/03/20:

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