



## Minutes of the Highclere Parish Council Meeting

### Highclere Village Hall

Tuesday 08 March 2022 at 7.30pm

**Members Present:** Cllr Norton (Chairman), Cllr York, Cllr Jenkins, Cllr Stoker, Cllr Smith, Cllr Leeson, Cllr Dierks

**In Attendance:** Cllr Graham Falconer

**Clerk:** Amy White

The Chairman, Brad Norton welcomed everyone to the meeting.

**1. 132/21 Apologies for Absence**

No Apologies received. Cllr Thacker absent.

**2. 133/21 Declarations of Interest**

None.

**3. 134/21 To confirm accuracy and sign minutes of 08 February 2022**

It was unanimously resolved that the Minutes be accepted as an accurate record. They were signed by the Chairman, Cllr Norton.

**4. 135/21 Update on actions from 11 January 2022**

<b>104/21</b>	Cllr Easton to send SID to Germany for repair: <b>SID will not be repaired as it is not worth the cost of sending it. Full council agreed to buy a new SID from Westcotec. Clerk to action.</b>	<b>Cllr Easton</b>
<b>122/21</b>	Clerk to follow up on AONB signs. <b>Clerk has had a zoom conversation with Henry Oliver from the North Wessex Downs AONB. He is happy for Highclere to promote the AONB via signage, which will need to be signed off by HCC. Action: Clerk will move this forward, and investigate another sign coming into Penwood. Cllr Easton to assist.</b>	<b>Clerk/Cllr Easton</b>

**5. 136/21 Public Participation**

No one from the public was in attendance.

**6. 137/21 Reports from County and Borough Councillors**

Cllr Falconer updated the council on the appeal for 26 houses behind the Red House pub in Highclere Village; it is likely to be a few more months until the appeal is heard.

**7. 138/21 Neighbourhood Plan update**

Update from Colin Wall:

*The Call for sites closed with 12 sites nominated and these have been sent for processing and assessment by Planet planning consultants. Results in a few weeks.*

*Cllrs Izett & Falconer and I met Feb 24th about the SPB. John, Graham and I have a meeting with B&D Planning Policy Wed 9th to bottom out this issue.*

**8. 139/21 Recent Planning Applications (comments in bold):**

- 21/03864/HSE (Deadline 17/02/2022 Confirmed response: No Objection)
- 22/00040/TDC (Deadline 22/02/2022 Confirmed Response: Objection, see BDBC website)
- 21/03200/HSE (Deadline 07/02/2022 Confirmed Response: No Comment)
- 22/00090/HSE (Deadline 25/02/2022 Confirmed Response: No Objection)
- 22/00124/HSE (Deadline 01/03/2022 Confirmed Response: No Comment)
- 22/00155/HSE (Deadline 01/03/2022 Confirmed Response: No Comment)
- T/00081/22/TPO (Deadline 17/03/2022 Confirmed Response: No Comment)
- 22/00465/OOBC (Deadline 04/03/2022 Confirmed Response: Comment)
- 20/03119/FUL Alma Farm (Deadline 10/03/2022 Confirmed agreed response 08/03/22: xxx)
- 22/00591/VLA Highclere Garage Site (Deadline 16/03/2022 Confirmed agreed response 08/03/22: No comment)
- 22/00416/HSE Thackit Eaves (Deadline 08/03/2022. Confirmed agreed response 08/03/22: Objection, see BDBC website)

Leeham, Pantings Lane: Cllr Norton has spoken to the owner of the property regarding the PC's objection to their proposed application and explained the PC's position.

**140/21 Project planning ideas for 2022/23**

- AONB signage- Clerk to pursue
- Replacement SID- Clerk to purchase
- CFI for Foxs Lane- similar to project carried out from Penwood to Highclere Village on A343.
- Promoting Westridge as a community centre
- Utilising the outside space of Westridge

**Outcome and actions:**

Clerk to ringfence £5k funds for Westridge 2022/23

Clerk to ringfence £10k for CFI for Foxs Lane 2022/23

**9. 141/21 Finance update**

The Clerk presented the following items for payment:

9-Mar-22	Clerk's Salary		£ 739.89
9-Mar-22	Litter Warden salary		£ 446.82
9-Mar-22	Litter Warden Exps		£ 13.95
9-Mar-22	PAYE	HMRC Month 11 and 12	£ 451.66
9-Mar-22	Pension contribution		£ 69.84
9-Mar-22	Clerk's expenses	ionos	£ 5.00
9-Mar-22	VAT	ionos (£1)	£ 1.00
9-Mar-22	Admin & Office incl payroll	Red76 for Feb	£ 12.00
9-Mar-22	VAT	Red76 for Feb	£ 2.40
9-Mar-22	Other (Repairs, Lengthsman)	Glasdon- Lowther Bench for A343	£ 584.77
9-Mar-22	VAT	Glasdon- Lowther Bench for A343	£ 116.96
9-Mar-22	Admin & Office incl payroll	ICO Data Protection fee renewal	£ 40.00
9-Mar-22	Neighbourhood Plan	Planet invoice 1212 Skeleton draft	£ 1,404.00
9-Mar-22	VAT	Planet invoice 1212 Skeleton draft	£ 234.00
			£
			Total: 4,122.29

**Bank Balance as at 28/02/2022:**

<b>Business Account:</b>	<b>£49,900.90</b>
<b>Community Account:</b>	<b>£2,315.34</b>

**10. 142/21 Correspondence Received**

Re fence height query. Parishioner advised to read:

<https://www.planningportal.co.uk/permission/common-projects/fences-gates-and-garden-walls/planning-permission>.

Complaint re Red House awning and nearby fencing in Flexford Close: Parishioner will receive a reply from Cllr Norton.

**11. 143/21 Items to take forward to next meeting:**

- CIL
- Further project planning

**144/21 Date of the next Council Meeting** Tuesday 12<sup>th</sup> April, 7:30pm, Highclere Village Hall.

Signed \_\_\_\_\_ Position \_\_\_\_\_ Date \_\_\_\_\_

### **Actions from 08 March 2022 Meeting**

<b>140/21</b>	Clerk to follow up on AONB signs.	<b>Clerk</b>
<b>140/21</b>	Clerk to purchase SID from Westcotec	<b>Clerk</b>
<b>140/21</b>	Clerk to ringfence £5k funds for Westridge 2022/23	<b>Clerk</b>
	Clerk to ringfence £10k for CFI for Foxs Lane 2022/23	<b>Clerk</b>